



Solicitation Guidelines for Announcement Letter

ANNOUNCEMENT

Energy Conservation Study
American Recovery and Reinvestment Act (ARRA)
Program Opportunity Notice (PON)4
Available Monday, July 13, 2009

**Applications accepted Monday, July 13, 2009 through March 15, 2010 (by 5:00 PM Eastern Time)
on a first-come, first-served basis, or until funds are fully committed, whichever occurs first.**

This PON offers grants for municipal governments, public K-12 schools, public universities or colleges (including SUNY, SUNY community colleges, CUNY, CUNY community colleges), hospitals, or not-for-profits (defined as 501(c)(3)) to conduct energy conservation studies to support application for the above listed funding opportunities. Note that participation in this program is not a prerequisite for applying for the implementation funds. Receiving this grant for an energy conservation study does not automatically qualify the Applicant for future implementation funding. Receiving this grant does not give the Applicant preferential treatment when applying for future implementation funding.

The energy conservation studies funded by this program can study the following topics (see the program rules in section 2 for specific eligible measures categories): energy efficiency; solar thermal, biomass, fuel cells, small wind; energy management personnel and vehicles. Small municipalities (as defined by Appendix E) may also apply for studies of the following topics (see the program rules in section 2 for specific eligible measures categories): material conservation and transportation. Grant amount is for the lesser of: \$30,000, or 100% of the cost of the study, or 25% of the annual energy cost of studied buildings (electricity, heating fuel), or vehicle fleets (vehicle fuel).

This announcement is not a solicitation for proposals (or "applications" if open enrollment). To receive the full solicitation, please visit NYSERDA's web site at www.nyserda.org, or submit your request to Roseanne Viscusi by fax at (518) 862-1091, by e-mail at rdv@nyserda.org, or by mail to:

**Ben Fox, PON 4
NYS Energy Research and Development Authority
17 Columbia Circle
Albany, NY 12203-6399**

If you have technical questions concerning this solicitation, contact Ben Fox at (518) 862-1090, ext. 3444 or bf2@nyserda.org. If you have contractual questions concerning this solicitation, contact Venice Forbes at (518) 862-1090, ext.3507 or vwf@nyserda.org.

No communication intended to influence this procurement is permitted except by contacting Ben Fox at (518) 862-1090, ext.3444 or BF2@nyserda.org. Contacting anyone other than this Designated Contact (either directly by the proposer or indirectly through a lobbyist or other person acting on the proposer's behalf) in an attempt to influence the procurement: (1) may result in a proposer being deemed a non-responsible offerer, and (2) may result in the proposer not being awarded a contract.